

# Yoga 4 the Rest of Us with Kathleen

## Payment, Cancellation and Refund/Withdrawal Policy

### **Payment**

- Using [Schedulicity on-line booking](#), a credit card can be used to hold your space in a workshop/class. All participants must complete a registration form prior to their first class. At checkout, you have the option of paying with your credit card online or by invoice (3% convenience fee applied to credit card transactions), paying by e-transfer, cheque (made out to Kathleen Pratt - mailing address provided on request) or cash (private classes only). A receipt will be issued on payment.

### **Cancellations, Refunds and Withdrawals:**

#### Classes/workshops

- If a class/workshop is cancelled for any reason, all payments you made will be returned.
- A \$20 administrative fee will apply to all cancellations. Up to eight days of the start date, you may choose to have the remaining fee refunded, or receive a credit for the total amount paid (with no administrative fee) towards a future class. Cancellations within seven days of the start date will not be refunded and you will receive a credit towards a future class.
- If you decide not to continue with a class after the first session and there are a minimum number participants remaining in the program (or someone on the waiting list who can take your space), you will be refunded the remaining portion of fees paid. You must withdraw before the second session to receive any refund. If there are not a minimum number of people registered, the remaining portion of your fee will be credited towards a future private or group class.

#### Private classes

- 24 hours' notice is required to cancel a private class. Cancellations with less than 24 hours' notice or no shows are charged the full fee for the class. There is no refund on private classes.